

AMANDA HERNANDEZ VIOLIN STUDIO
2020 - 2021 Studio Policies

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PARENTAL INVOLVEMENT:

For students younger than 10, a parent must be present at all lessons. Until the student has reached an age and maturity where they can take full responsibility for their daily practice, **the parent is expected to take notes at the private lessons and assist with daily home practice as the “home teacher.”** The parent will learn alongside their child in the lessons and will play an active role in the learning process. The parent, teacher, and student will work together as a team with open communication to ensure the student is able to learn in a nurturing and supportive environment.

For students older than 10, parents are always welcome to observe, attend lessons, and communicate any concerns to the teacher about progress or home practice. Though the level of direct involvement in the learning process will shift as students become more independent, parental support remains vital regardless of age.

I understand that it is my responsibility to take notes and attend lessons so that I can learn alongside my child and implement a home practice routine. I understand that if I am unable to attend a lesson along with my child, I must communicate this to the teacher in advance and it may result in forfeiture of that lesson time. (If the student is older than age 10 please notate that, e.g. “N/A”).

Parent Signature / Date

TUITION (Academic Year):

Tuition includes a private lesson once a week during the academic year (August 1st – May 21st). Private lessons are in 30-, 45-, or 60-minute blocks. Beginners are advised to start with 30 minute lessons. As students advance, they are encouraged to increase lesson time to match their playing ability and cover a broader scope of technique, music reading, and repertoire.

Tuition may be paid either in full at the start of each semester (in August and January) or divided into 10 equal monthly payments. Payment may be made either by cash, check, or PayPal.

Initial: _____

I understand that tuition is due on the first lesson of each month and that there will be a \$10 late fee for tuition not paid within 5 days of the first lesson of the month.

2020 – 2021 Tuition Rate
August 1st – May 31st
(37 Private Lessons)

	Monthly Payment (10x August - May)	Total Semester Tuition
30-minute lessons	\$95	\$475
45 minute lessons	\$142.50	\$712.50
60 minute lessons	\$190	\$950

Tuition will be prorated for students who register after the start of the semester/month.

HOLIDAYS:

Lessons will follow the WFISD calendar for holidays. No lessons will occur on school holidays. **Please note that the monthly tuition fee has been calculated to account for holidays and will be the same each month regardless of the number of lessons.** Holidays for the 2020-2021 school year are as follows:

- Thanksgiving Break: November 23rd – 27th
- Fall Make-Up Week: December 14th – 18th*
- Winter Break: December 21st – January 4th
- Spring Break: March 15th – 19th
- Spring Make-Up Week: May 24th – 28th*

*No lessons will occur during make-up weeks unless the student has arranged in advance for a make-up lesson to occur. (See make-up policy below).

TARDINESS/MAKE-UP POLICY:

Students are expected to arrive promptly for lessons with all the necessary materials. Should tardiness occur, the student cannot expect the teacher to teach past the scheduled lesson time.

For virtual lessons, **the teacher is responsible for contacting the student** to begin the lesson at the appointed lesson time. (For Zoom lessons, students should be in the virtual “waiting-room” at the scheduled lesson time). The student is responsible for having all materials (instrument, lesson journal, pencil, metronome/tuner) ready beforehand with the camera positioned so that the student and instrument are in full view.

Lessons missed **by the teacher** at any time for any reason will be made-up at a mutually convenient time for the student and teacher. The teacher will take due care to inform the student of any conflicts one month in advance in order to arrange an alternate lesson time.

One make-up lesson per semester is offered for lessons missed **by the student** and is to be made up during the appointed make-up week at the regular weekly lesson time after the semester has finished:

- Fall Make-Up Week: December 14th – 18th
- Spring Make-Up Week: May 24th – 28th

Initial:

I understand that no tuition will be refunded, or make-up lessons scheduled beyond the one allotted make-up lesson per semester. In order to make use of the one make-up lesson, a **24 hour notice** must be given to the teacher (or as soon as possible in the event of illness). If no notice is given, that lesson time will be forfeited. If my child does not require the use of a make-up lesson during the course of the semester, they will not receive a lesson during the make-up week.*

*Students may request to arrange a virtual lesson at their regular appointed lesson time for any reason if they are unable to attend an in-personal lesson.

SUMMER LESSONS:

Summer lessons will continue through June and July at the regular monthly rate. Should a student wish to put a hold on lessons over the summer, they should notify the teacher as least two weeks in advance. During the summer, the teacher will take one week's vacation and will notify the student of the exact date prior to the beginning of the summer months. The last week of July will serve as make-up week and the make-up policy is the same as the academic year.

Initial:

I understand that a commitment to participate in summer lessons is not a requirement of the studio; however, if I choose to put lessons on hold over the summer, the teacher cannot guarantee that my child's regular lesson time slot will be available at the start of the fall semester.

CANCELLATION POLICY:

Learning to play a musical instrument is a long-term commitment that is as challenging as it is rewarding. In the interest of the amount of consistency required for progress and the long-term nature of musical development, students are strongly advised to commit to one full year of lessons before opting out.

However, in the event that the student is unable to continue lessons, **a two weeks notice must be given. Only tuition paid towards lessons after the two weeks notice will be refunded (regardless of whether the student is able to attend the final two lessons).**

I hereby acknowledge that I have read, understand and agree to the policies listed in this document.

Student Name (please print): _____

Signature (Parent or Guardian): _____ Date: _____